

Duncan Fondren

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EDUCATION

Auburn University | Auburn, AL May 2028
Bachelor of Science in Business Administration **GPA: 4.00/4.00**
Majors: Finance and Accountancy
Honors: Dean's List Fall 2024 - Spring 2026, Bray Honors Endowed Scholarship, National Merit Scholarship
Recipient, Arthur Burnette Estate Scholarship, Auburn Presidential Scholarship, KPMG Endowed
Scholarship, Kelley Family Endowed Scholarship
Relevant Coursework: Intermediate Accounting I, Advanced Business Finance, Financial Markets and Institutions,
Investments, Information Analysis, Business Analytics I & II, Principles of Real Estate

EXPERIENCE

Bow & Arrow | Auburn, AL **June 2026 - Present**
Server Assistant

- Support high-volume restaurant operations by running food, resetting tables, and promptly responding to guest and server needs
- Communicate effectively with guests, servers, and kitchen staff to ensure a smooth dining experience
- Proactively restock service stations and complete operational tasks during downtime to maintain efficient service

Fondren Tutoring | Spanish Fort, AL **August 2023 - Present**
Tutor

- Provide academic support to students in various school subjects and ACT prep, improving students' grades and ACT scores
- Develop personalized study plans and practice problems tailored to individual needs that lead to improved understanding and more focused lessons
- Attracted and retained 10+ clients by leveraging a perfect 36 ACT score, responsive communication, and reliability, resulting in positive reviews and repeat business

PROJECTS

9BLOCK | Auburn, AL **May 2026 - Present**
Independent Developer

- Developed and launched a mobile game on the Apple App Store designed to train users' memory
- Designed multiple game modes, a progressive difficulty system, performance tracking, a daily mode, and a comprehensive rating system
- Tested and resolved issues while preparing the privacy policy, support page, and required App Store documentation

LEADERSHIP & SERVICE

Prodisce Pantry | Spanish Fort, AL **May 2022 - June 2024**
Volunteer Team Leader

- Managed and assigned roles to volunteers to support efficient operations in the food bank, improving workflow and strengthening planning and management skills
- Sorted and stacked thousands of boxes of food and goods to be distributed to those in need

CERTIFICATIONS & SKILLS

Certifications: Securities Industry Essentials (SIE), Microsoft Excel Associate & Expert Certified
Skills: Adobe Illustrator, Adobe Photoshop, Microsoft Excel, Microsoft Word, Microsoft PowerPoint